

**We are making things easy!**

**Decide** — If you are satisfied with your medical, dental, vision, and life & disability elections, **no action is required**. Decide if you want to participate in Flexible Spending and/or Dependent Care. If so, you **must** enroll, enrollment is required every year.

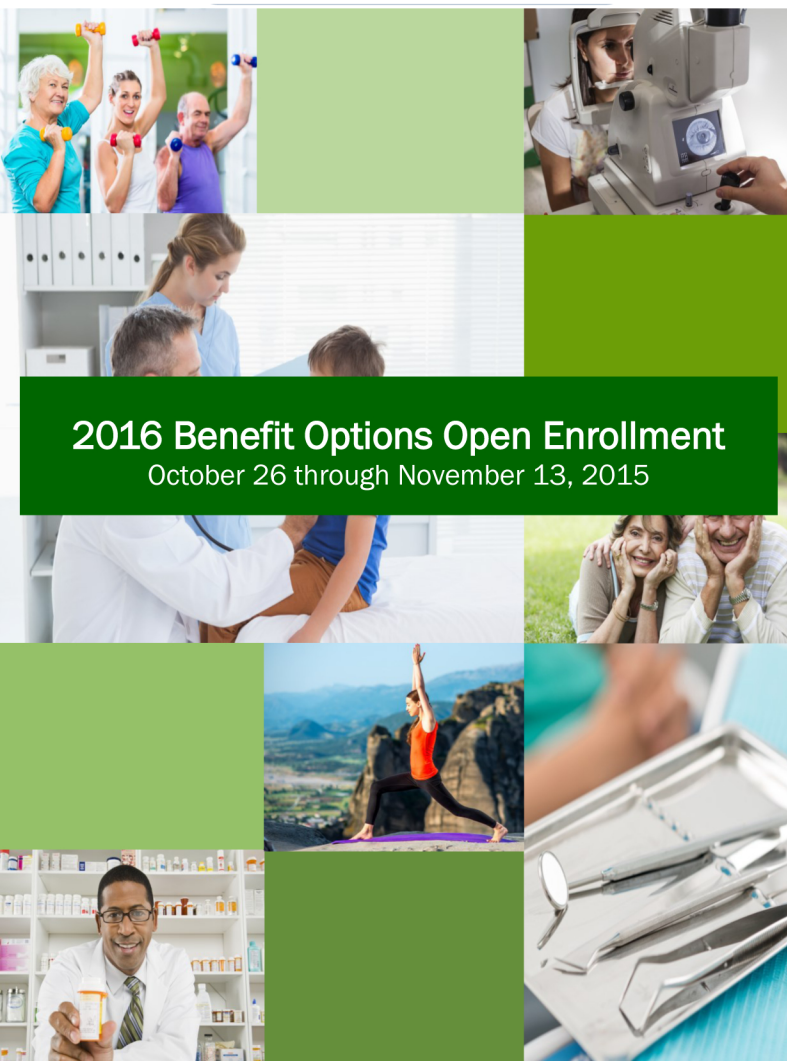
**Enroll** — If you want to **make a change** to your current benefits log on to Y.E.S. to **complete your 2016 elections and update your personal information and beneficiaries by November 13, 2015**.

**Participate** — Attend a benefit expo to be informed about your Plan choices and get your free Flu Shot.

### 2015-2016 Open Enrollment Plan

	August	September	October	November	December	January
<b>Benefit Services will...</b>	Send to your home: <ul style="list-style-type: none"> <li>Open Enrollment Summary Guide</li> <li>A summary of your current 2015 benefit elections</li> </ul>		<ul style="list-style-type: none"> <li>Send an email reminder to your work email address</li> <li>Host Benefit Expos: October 19 to November 5, 2015 <ul style="list-style-type: none"> <li>✓ Health plan information</li> <li>✓ Free flu shots</li> </ul> </li> </ul>		Mail to your home: <ul style="list-style-type: none"> <li>2016 enrollment confirmation</li> <li>ID card only if you are newly enrolled or if you make a change to your coverage</li> </ul>	

<b>You need to...</b>	<ul style="list-style-type: none"> <li>Review your 2015 elections</li> <li>Visit the Benefit Options website at <b><a href="http://benefitoptions.az.gov">benefitoptions.az.gov</a></b> for 2016 updates</li> <li>Log on to Y.E.S. to update all your Personal Information and Beneficiaries</li> </ul>		<ul style="list-style-type: none"> <li>Attend a Benefit Expo <ul style="list-style-type: none"> <li>✓ Be informed about your Plan choices</li> <li>✓ Get your FREE Flu Shot</li> </ul> </li> <li>Complete your enrollment on Y.E.S. by <b>November 13</b> if you want to change or add benefits for 2016</li> </ul>		<ul style="list-style-type: none"> <li>Visit the Wellness website at <b><a href="http://benefitoptions.az.gov/wellness">benefitoptions.az.gov/wellness</a></b> for more information on the Health Impact Program (HIP)</li> </ul>	
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**Important Information**  
**DO NOT DISCARD**

**2016 Benefit Options Open Enrollment**

October 26 through November 13, 2015